

**Freedom From Fear's
Sharon Davies Memorial Awards
Guidelines for 2005**

Freedom From Fear (FFF) is a non-profit mental illness advocacy organization. The organization's mission is to impact, in a positive way, the lives of all those affected by anxiety, depression and related disorders through advocacy, education, research and community support.

Freedom From Fear is committed to spending all funds raised for this program directly on the support of research. An independent committee that volunteers its time will review application submissions; therefore no feedback can be provided to applicants. In 2005, a maximum of \$20,000 in research awards will be granted to individuals commencing a career in research or continuing their research efforts. **Grant requests cannot exceed \$10,000.**

Eligibility Requirements:

- Applicants must be registered nurses (BS in Nursing) or nurse practitioners employed in the mental health field either in a research or clinical capacity.
- Applicants must have a mentor that is an established investigator supporting them in their research.
- Candidates may submit only one grant application per grant cycle.
- All grants must be received by ***October 15, 2005***. Late or incomplete applications will not be accepted.
- Funding is for one year and will not include the cost of overhead or equipment.

Grants will be disbursed as follows:

In January 2006, 50% of the awarded grant will be disbursed to the applicant. Applicants are required to provide a brief report by July 15, 2006, summarizing their research project and expenses for the first six months. Funding for the remaining 50% of the grant money is contingent on the committee's satisfaction that the usage of the funds has made significant progress toward accomplishing the goals of the project as outlined in the application. The committee will use the interim report and other means at its disposal to make these judgments. In particular, failure to submit an interim report will preclude funding of the remaining portion of the grant. The committee maintains the right to cancel undisbursed funding and the right to not communicate reasons for its decisions. The remaining funding will be disbursed upon approval of the committee by August 15, 2006.

Grantees will be required to provide the following information within 90 days of completion of their grant:

- A report detailing the expenditures of grant funds
- Outcomes/Evaluation of the project
- Any plans to continue the research
- A copy of any articles or papers resulting from the above research must be submitted to FFF. (This should be submitted upon publication)

To ensure that your application has been received, or if you have any questions, please contact Jeanine Christiana at 718 351-1717, ext. 21 or via email at jcgamian@aol.com.

Application Instructions:

Applications must be typed in size 12 font using one inch margins, clearly labeled according to the guidelines, and must be complete in order to be reviewed by the committee. All applications must include 7 complete sets.

1. **Cover Sheet** – Please complete the cover sheet and submit as page one of your grant application.
2. **Abstract** – A description of the research proposal written in terms understandable to the layperson. This section is to be a maximum of 250 words and may be used in Freedom From Fear materials such as announcements, promotional materials or on the website.
3. **Proposal** – A maximum two page description of your research project and goals that will be accomplished within the grant period. One main project must be outlined in detail, including hypothesis, significance, central methodology and analysis.
4. **References** – One page listing up to ten bibliographical references.
5. **Mentor Letter** – Attach a letter from an “on site” mentor describing their commitment to facilitate the research project submitted in the grant application.
6. **Budget** – One page budget indicating the use of funds with a brief justification. Additional funding for this project from other sources, including institutional support, must also be listed.
7. **Collaborator Letters** – Attach letters from key research collaborators explaining their contribution and commitment to the project.
8. **Curriculum Vitae** – Include curriculum vitae for the applicant and an NIMH biographical sketch format for the mentor.
9. **IRB Approval** – IRB status must be indicated with the application. While IRB approval is not required for consideration of the application, IRB approval and the institution’s acceptance of award conditions must be verified prior to distribution of any Sharon Davies Memorial Award funds.

Deadline for Submissions: October 15, 2005

Seven copies of the application materials must be submitted using size 12 font and one inch margins. Each page must be appropriately labeled according to the application instructions. The committee will accept no additional materials for review. All applications must be paper clipped and not stapled.

Please mail the materials to:
Freedom From Fear
308 Seaview Avenue
Staten Island, NY 10305
Attn: Sharon Davies Memorial Awards
Phone: 718 351-1717

**Freedom From Fear
Sharon Davies Memorial Awards
Grant Application Cover Sheet**

Please type or print legibly.

Name: _____ Degree: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Academic Position: _____ Institutional Affiliation: _____

Phone: _____ Fax: _____

Email: _____ Soc. Sec. No: _____

How did you hear about the awards program? _____

Project Title: _____

Applicant areas of research: Clinical Basic

Brief description of area of specialization and disease states: _____

IRB Status: Approved Pending Not Applicable

Institutional Signature: Grants and Contracts/Sponsored Research Official

Name: _____ Title: _____

Institution: _____ Date: _____

Applicant' Signature: _____ Date: _____

Please mail this cover sheet with seven copies of your grant application to:

Please mail the materials to:

Freedom From Fear

308 Seaview Avenue

Staten Island, NY 10305

Attn: Sharon Davies Memorial Awards

Phone: 718 351-1717